



ROCKY CREEK
PROPERTY OWNERS ASSOCIATION

**Board of Directors Meeting
April 2017
Minutes**

Meeting Date: Thursday, April 20, 2017

Time: 600pm-700pm

Location: Hockley Community Center

Meeting Attendants:

Denise Murtha, President
, Vice President
Laura Tijerina, Secretary
Jim Hoover, Property Manager
John Nguyen, Board Member – VIA TELECONFERENCE
Blake Hunt, Board Member
Arlan Green, Board Member
Property Owners - NONE

- I. **Call to Order** - The meeting was called to order at 6:03pm.
- II. **Establish Quorum** – A quorum was present.
- III. **Approval of Previous Board Meeting Minutes** – Arlan motioned to table approval of the February 2017 Board Meeting minutes. Jim seconded. Motion passed.
- IV. **Actions Between Meetings** – Voted to cancel the March 2017 Board Meeting due to the lack of a quorum.
- V. **Meeting Format** – adopted over 1 year ago to institute some formality to the meetings. Parliamentary procedure will be followed. If an item is on the agenda, that item will be discussed in the agenda order. Members are asked to act in a respectful manner in their comments.
- VI. **Property Owner Forum** – None.
- VII. **Presidents Report**
 - a. **Assessment** – No assessment has been issued. This will take place when the loan is formally approved.



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- b. Loan update – We have had to re-apply due to the amount time passed. As part of the loan requirement for insurance, “No Swimming” signs will need to be placed at the lake. Signs are being produced and due next week.
- c. Rick Cummins has resigned as Vice President. Blake Hunt has offered to take the role. Board will vote on the position in New Business.

VIII. Vice President’s Report –

- a. Architectural Control Committee – No report.
 - i. Approvals/Requests
 - ii. Current Builds
 - iii. Audits
- b. Deed Restriction Committee – No report.

IX. Secretary

- a. New Member Report – None.

X. Treasurer Report

- a. Financial Report – No report.

XI. Property Management Report

- a. Mowing (see Current Business)

XII. Current Business

- a. General
 - i. 2017 Goals – Laura motioned to table discussion of the 2017 Goals, pending approval of a new Vice President. Arlan seconded. Motion passed.
- b. Annual Meeting – to be held May 18th, 2017.
 - i. Deck – Denise will send the slide deck to each officer for updating.
 - ii. Mailout – Notification of the meeting will be sent to owners.
- c. Financials – No report.
- d. Property Management
 - i. Mowing Audit for March – Jim will audit on May 1st. Denise to print out maps for Arlan, Jim and Blake to assist.
 - ii. Deed Restriction Inspections – Magnolia Properties will charge \$88.00 per month to inspect on a monthly basis. Arlan moved that we hire the management company to conduct monthly inspections. Laura seconded. Motion failed.

XIII. New Business

- a. General – Vice President Role. Laura motioned to appoint Blake Hunt as new Vice President. Arlan seconded. Motion passed. Blake’s role as Board Member will need to



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be replaced. John motioned to add Robin Bennett as the new Board Member. Jim seconded. Motion passed.

- b. Property Mgmt – Commercial lots: we pay 2 to 3 times per year to have these lots mowed. Denise stated that there are fallen trees behind Lot 15, Blk 2. Jim to contact landscaper to quote to remove trees and trim overgrown brush. Denise will get commercial owner name and give to John, who will attempt to contact the owner regarding mowing his lots.
- c. Misc – Fence at front needs repair and painting. Date to be determined to have a volunteer day to address this.
- d. Next Board Meeting – The Annual Meeting will be next month, May 18th, 2017.

XIV. Executive Session – Laura motioned that after the Annual Meeting, the board officers be voted upon by e-mail. Arlan seconded. Motion passed.

XV. Adjournment – John motioned to adjourn. Arlan seconded. Meeting was adjourned at 6:55pm.